



## CARDIOLOGY TECHNOLOGISTS ASSOCIATION OF B.C.

P.O. Box 2575, 349 West Georgia St., Vancouver, B.C. V6B 3W8

### STUDENT LETTER OF INTRODUCTION

Thank you for your inquiry regarding a student membership in the Cardiology Technology Association of British Columbia, (CTABC). Please complete the following steps to expedite your application.

1. Complete the Student Membership Application form (R-102B) and mail with dues payment to the CTABC Registrar. Payment must be by certified cheque or money order, or by credit card by going on-line onto the CTABC website using the PayPal button credit card (Admin fee applies to credit card payments).
2. Complete the Student Enrollment Verification form (R-104) and fax/mail to your Clinical Coordinator and have them fax it to the CTABC toll-free number (1-866-280-6535).

On receipt of all required documentation and dues, the CTABC will issue the applicable membership card and enter your name in the Provincial database.

Annual membership dues are payable on December 31<sup>st</sup> of each year. Current student dues are \$75.00 per year. Prior to the commencement of the practicum part of your program, it is necessary that your dues for the current year be paid in full.

**NOTE:** Your dues must be paid in full before you are allowed to write the CSCT certification exam and you must have been a student member for the past *six months prior* to writing the exam.

Please inform the CTABC *Registrar* of any change in name, address, status, phone or employer via the online form at [www.ctabc.ca](http://www.ctabc.ca), the CTABC toll-free phone/fax number or email [registrar@ctabc.ca](mailto:registrar@ctabc.ca)

You may contact the CTABC at the above address or by **toll-free phone/fax** at 1-866-280-6535.

You should retain the following names of the members of the board; they will be your primary contacts while you are a student and for **matters pertaining to CTABC only**.

<b>President</b>	<b>Email: <a href="mailto:president@ctabc.ca">president@ctabc.ca</a></b>	<b>Phone/Fax: 1-866-280-6535</b>
<b>Registrar</b>	<b>Email: <a href="mailto:registrar@ctabc.ca">registrar@ctabc.ca</a></b>	<b>Phone/Fax: 1-866-280-6535</b>
<b>Education</b>	<b>Email: <a href="mailto:education@ctabc.ca">education@ctabc.ca</a></b>	<b>Phone/Fax: 1-866-280-6535</b>

**The Education Director** is to be contacted regarding all concerns with respect to the **CSCT Exam**.

**The Registrar** is to be contacted regarding any **concerns with membership**, i.e. address change, name change, dues, dues receipt or correspondence problems.

**The President** is to be contacted **only** if the previous 2 members are unavailable.

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As part of your membership, you will receive notification via email when the CTABC newsletter, “Heartcopy”, is available. The newsletter is published three times a year and is posted on the CTABC website ([www.ctabc.ca](http://www.ctabc.ca)). It provides educational information, topics of interest, current events, updates and other information that has been submitted by members or by the Board.

The CTABC has adopted mandatory “continuing education units” (CEUs). However, as a student, you are **NOT** required to obtain CEUs up to and including the year of completion of the CSCT exam. Courses taken during and for your Cardiology Technology program are **NOT** eligible for CEUs.

### **Information regarding membership with the Canadian Society of Cardiology Technologists (CSCT):**

- On notification of successful completion of the CSCT exam, ***the CSCT will pay your portion of the CSCT membership fee on your behalf, for that year only.***
- **The CSCT will mail to you, your Registration Certificate and CSCT membership card.**

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On behalf of the CTABC Board of Directors, I hope you will enjoy your new career choice in cardiology and your participation in the CTABC.

Yours truly,

Registrar, CTABC  
1-866-280-6535